

## How to Schedule Your Visit

**Step 1:** An inmate can have up to 3 visitors per visit. For all visitors, have the following information ready:

**Full name      Date of birth      Address      Phone number      ID Number**

(All visitors 18yrs+ are required to have a valid government ID; visitors 15-17yrs old must bring a school ID.)

**Step 2:** Go to [www.sdsheriff.net](http://www.sdsheriff.net). In the "Who's in Jail" section, type your inmate's name. Type the code that appears on your screen. Click on your inmate's last name.

**Step 3:** Click on the "Schedule a Visit with this Inmate" icon.

The screenshot shows an inmate profile page. At the top, it lists personal details: Eyes: BRO, Height: 5' 06", Weight: 130 lbs. Below this is a section titled "HOUSING LOCATION" with details for San Diego Central Jail, including the address (1173 Front Street) and housing unit (5/D). A note indicates that for additional information, users should click on specific links like "Facility Information & Directions", "Public Visiting Guidelines", or "Visiting Schedule". The "SERVICES" section contains four icons with corresponding text: "Email this Inmate", "Schedule a Visit with this Inmate" (highlighted with a red arrow), "Register with VineLink for Status Notification of this Inmate", and "Shop the Commissary". A note above the icons states "(Browser must allow pop-up windows for this link)".

Click on the "Begin eVisit" button near the top right-hand corner.

The screenshot shows the "eVisit Status" page. It includes a "Welcome" message and instructions for using eVisit. A red arrow points to the "Begin eVisit" button in the "eVisit Status" section. The page also contains information about money deposits and visit scheduling windows.

Read the terms and conditions, check the box near the bottom and click "Schedule a Visit".

The screenshot shows the terms and conditions page. It includes a note about the primary visitor's age and a red arrow pointing to the "Schedule a Visit..." button. The page also contains a checkbox for "Check to Acknowledge the terms and conditions" and an "Exit eVisit..." button.

**Step 4:** Select a time. Click continue.

Select the number of visitors (up to 3). Click continue.

Type the names of the visitors.

Select their genders.

Type the date of birth for each.

Select the each visitor's relationship to the inmate. (For example: I am the inmate's *mother*.  
 He is the inmate's *boyfriend*  
 She is the inmate's *daughter*.)

Click continue.

**Step 5:** Add the address, phone number and ID information for each visitor over 18 years of age.

Click continue.

**Step 6:** Confirm your visit.

You do not have to print the confirmation page. Remember that you must arrive at least **ONE HOUR EARLY** in order to check-in for your visit. Bring **VALID GOVERNMENT ID**. If a visitor is **15 – 17 yrs old**, they must bring a school ID in the absence of a valid government ID.