

INMATE WELFARE COMMITTEE MEETING – MINUTES

Tuesday, August 23, 2016, 2016

0900 Hours

Main Conference Room – Ridgehaven

ATTENDANCE:

A/S Miller, DSB
Cmdr. Hernandez, DSB
Cmdr. Ingrassia, DSB
Capt. Clamser, EMRF
Capt. Duke, GBDF
Capt. Flynn, SDCJ
Capt. Frierson, LCDRF
Capt. Madsen, DSD

Capt. Pena, RMDF
Capt. Schroeder, VDF
Lt. Kneeshaw, DSD
Sgt. Manning, DSD
Sgt. Soto-Meza, RSD
Christine Brown-Taylor, RSD
Van Dao, Fin. Svcs

Burma Dunn, Public Member
Alisanne Guido, ISD
David King, Commissary
Jennifer Lawson, HR
Lety Love, Fin. Svcs
Sanford Toyen, Legal
Robert Vander Kamp, ISD

I. **CALL TO ORDER:** Commander Hernandez called the meeting to order at 0901 hours.

II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Clamser/Schroeder) to approve the minutes dated July 26, 2016. **MOTION CARRIED.**

III. **OLD BUSINESS:** None

IV. **NEW BUSINESS:**

1. **FY 2015/2016 4th Quarter Financial Report – Alisanne Guido**

Jail Stores Commissary expenditures and revenues for the quarter ending June 30, 2016, were briefed. Revenues by facility were reviewed.

Inmate Welfare Fund expenditures and revenues for the 4th quarter were briefed. A slide was displayed on the ADA Units by Comparison for each quarter, by facility.

2. **FY 2016/2016 Inmate Welfare Year End Review – Alisanne Guido**

A PowerPoint was presented on the Inmate Welfare Year End Review; expenditures and revenues, Inmate Welfare Programs Service and Supplies, and Funding Request Updates were displayed.

3. **FY 2015/2016 Jail Stores Year End Review – David King**

A PowerPoint for Commissary Fiscal Year 2015-16 Review was presented; commissary, phone time and total website sales were briefed. Money put on inmate books through the website is now available for use by the inmate within 5-10 minutes.

4. **Reading Legacies Funding Request – Alisanne Guido**

A Reading Legacies video was shown; a funding request for the continuation of the program was presented.

A. **Action:**

1. **Reading Legacies Funding Request**

MOTION made and seconded (Dunn/Duke) to approve the funding request to continue the Reading Legacies program. **MOTION CARRIED.**

V. **OFF AGENDA:**

Capt. Clamser – A newspaper article regarding the adjusted FCC phone rates were discussed. Rates will not go into effect until 6 months after it is entered into the Federal Register. Securus and other telephone providers still have litigation pending related to the ruling. Sandy Toyen believes this order will also be challenged.

Christine Brown – The significant price increase for the Union Tribune (UT) was discussed. Other options are being considered; USA Today is currently the best option, will check with UT for Mon-Fri rate.

Food Services catering/Reentry Services culinary coverage of costs and issues were discussed. Commander Hernandez suggested that further discussion be held with Larry Mendez in attendance. Other Inmate Welfare vs. Facility Budget issues was discussed. Inmate Welfare facility budgets will be reviewed and presented at the next IWC meeting agenda.

Yearly audits were agreed upon with the Auditor and in the Grand Jury Response.

Sgt. Cherisce Wilson was selected as the new Inmate Services sergeant, replacing Sgt. Gloria Soto-Meza.

Sanford Toyen – Nothing in the 40+ year old court order indicates that a newspaper must be provided to inmates or that the court order is still in effect.

Capt. Clamser – East Mesa will be holding their inmate recognition ceremony at 0900 on August 24th.

**NEXT MEETING: TUESDAY, SEPTEMBER 27, 2016
0900 HOURS
RIDGEHAVEN – MAIN**