

**INMATE WELFARE COMMITTEE MEETING  
M I N U T E S  
TUESDAY, OCTOBER 23, 2018  
0900 HOURS  
RIDGEHAVEN, MAIN CONFERENCE ROOM**

**ATTENDANCE**

**Voting Members Present:**

A/S Ingrassia, DSB	Capt. Frierson, VDF	Lt. Glick, SBDF
Cmdr. Clamser, DSB	Capt. Kneeshaw, SDCJ	Christine Brown, RSD
Cmdr. Hernandez, DSB	Capt. Madsen, LCDRF	Burma Dunn, Public Member
Capt. Duke, GBDF		

**Other Guests:**

Cmdr. Maryon, CSB	Rebecca Cardenas, RSD	Michelle Peña, RSD
Capt. Pena, RMDF	Patricia Ceballos, RSD	Fatima Pia, MSB
Lt. Buchanan, DSD	Josette Ford, OOC	Eunice Ramos, MSB
Sgt. Wilson, RSD	Dane Gapuz, RSD	Steven Tamayo, RSD
Michelle Aguinaldo, RSD	David King, RSD	Sanford Toyen, Legal
Jessica Barawed, RSD		

- I. **CALL TO ORDER:** Capt. Pena called the meeting to order at 0900 hours.
  
- II. **INTRODUCTION:** Administrative Analyst Dane Gapuz was introduced.
  
- III. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Duke/Kneeshaw) to approve the minutes dated September 25, 2018. **MOTION CARRIED TO APPROVE.**
  
- IV. **OLD BUSINESS:**
  - A. No Old Business.
  
- V. **NEW BUSINESS:**
  - A. FY 18-19 1st Quarter Financial Report – Steven Tamayo  
Mr. Tamayo presented the 1<sup>st</sup> Quarter Financial Report. Revenue has decreased by 3% over last year. The RFB for the Cab Contract will be cancelled. The lowest bidder was not responsive. A new RFB with a modified scope of work will hopefully be released in a couple of months.
  
  - B. Substance Abuse Programming Funding Request – Jessica Barawed  
Ms. Barawed outlined the need to enhance substance abuse programming in the detention facilities. According to SANDAG, approximately 70% of the jail population has some type of substance use disorder at time of booking.
  
  - C. Veteran's Module Evaluation – Rebecca Cardenas  
Ms. Cardenas outlined the results of SANDAG's evaluation of the Veteran's Module at Vista. Overall, the Module is very positive and effective in transitioning veteran's back to

Inmate Welfare Committee Meeting

October 23, 2018

Page 2 of 2

the community. Approximately 90% of participants would recommend it to other veterans.

- D. November and December 2018 Meetings – Christine Brown  
Due to the holiday schedule, it was decided to keep the November meeting as scheduled. The December meeting is being cancelled and Inmate Welfare will resume in January 2019.

VI. **ACTION ITEMS**

- A. Approval of 1<sup>st</sup> Quarter Financial Report: **MOTION** made and seconded (Duke/Clamser) to approve the report as presented. **MOTION CARRIED TO APPROVE.**
- B. Approval of Substance Abuse Programming Funding Request: **MOTION** made and seconded (Duke/Madsen) to approve up to \$350,000. **MOTION CARRIED TO APPROVE.**

VII. **OFF AGENDA:**

**Captain Madsen** – Registrar of Voters conducted voter registration workshops. The Reentry Works Farm Stand was successful.

**Patricia Ceballos** – Voting is underway with the inmates. If staff has any questions regarding voting, please have them contact the counseling staff at the facilities.

**Steven Tamayo** – The Farm Stand raised a total of \$845 in revenue and sold 114 items to 40 customers.

**Captain Frierson** – On November 8<sup>th</sup>, we are celebrating the 5<sup>th</sup> anniversary of the Veterans Moving Forward Module.

**David King** – Coffee and tortillas in ziplock bags have been replaced. The coffee replacement is temporary as Maxwell House will start selling it in regular packaging. Two gift packs still have items with ziplock packaging.

**Sergeant Wilson** – Sgt. Wilson gave an update on the progress of the CALPIA program at SDCJ and played a video showing the participants utilizing the cleaning machines, as well as in a classroom setting.

**Commander Clamser** – Video visitation monitors have been installed at EMRF and GBDF and are live. SDCJ goes live on Thursday. The monitors for VDF are being installed at the moment, however, there is a several week delay in running wires in the various housing units. Sgt. Blackwell is working with Revenue and Recovery on SB1210 in collecting restitution from the 1170 and PRCS population.

VIII. **ADJOURNMENT:** 0958 hours

**NEXT MEETING:**

**CHAIR: Captain Flynn**  
**Tuesday, November 27, 2018**  
**0900 Hours**

Inmate Welfare Committee Meeting

October 23, 2018

Page 2 of 2

**Ridgehaven, Main Conference Room**