

# INMATE WELFARE COMMITTEE MEETING - MINUTES

Tuesday, September 26, 2017

Main Conference Room - Ridgehaven

## ATTENDANCE

### **Voting Members Present:**

|                      |                       |                           |
|----------------------|-----------------------|---------------------------|
| A/S Miller, DSB      | Capt. Clamser, EMRF   | Capt. Schroeder, VDF      |
| Cmdr. Brown, DSB     | Capt. Duke, GBDF      | Lt. Glick, SBDF           |
| Cmdr. Hernandez, DSB | Capt. Flynn, SDCJ     | Burma Dunn, Public Member |
| Cmdr. Ingrassia, DSB | Capt. Frierson, LCDRF |                           |

### **Voting Members Absent:**

Christine Brown, RSD

### **Other Guests:**

|                    |                         |                      |
|--------------------|-------------------------|----------------------|
| Capt. Madsen, DSD  | Michelle Aguinaldo, RSD | Erika Pospichal, RSD |
| Capt. Pena, RMDF   | Josette Ford, OOS       | Eunice Ramos, MSD    |
| Sgt. Manning, DSD  | David King, RSD         | Steven Tamayo, RSD   |
| Dep. M. Ramos, RSD | Patricia Ceballos, RSD  | Sanford Toyen, Legal |

- I. **CALL TO ORDER:** Captain Clamser called the meeting to order at 0906 hours.
- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Flynn/Schroeder) to approve the minutes dated August 22, 2017. **MOTION CARRIED TO APPROVE.**
- III. **INTRODUCTION:** Erika Pospichal, OA and Deputy Mayra Ramos of the Reentry Services Division were introduced.
- IV. **OLD BUSINESS:**

#### **A. Discussion**

1. **FY 16-17 Commissary Year-in-Review - David King**

A PowerPoint was presented; sales up 12%, phone time sales increased by 7.42% with increase in website sales of 18%, GBDF with highest sales of gift packs and phone time sales. 69% of money deposits are made through the website, reducing cash coming into facilities. An update on the S-Phone was given; Atlantis (commissary system) is creating the app, possibly going live next week or so to test at Facility 8. Captain Clamser is working to get S-Phones at all facilities to eliminate need for Scan-tron.

2. **FY 16-17 Inmate Welfare Fund Year-in-Review - Steven Tamayo**

A PowerPoint was presented; largest expenditure was for education at 66% and salaries at 10% (salaries up 4%). The Grossmont Education contract has risen 22% over the last 5 years. The largest revenue was from commissary sales at 52% and phone commissions at 42%. Coffee Cart and Print Shop sales were discussed. Updates on completed and in-progress funding requests were given. A brief description of new contractors and programs was given; a more detailed presentation of new programs will be presented at a future IWC meeting as well as a 5-year equipment replacement plan. PROGRESS will begin this calendar year; participants are being evaluated. Items needed for participants will be purchased through the Inmate Welfare Fund (i.e. bus passes, education and curriculum)

Commander Brown requested that the matrix for measuring the contracts be captured on Power BI. Eventually all stats will be captured on this platform. This foundation and new technology will be used for tracking data and to move away from excel spreadsheets.

3. **Update on Grossmont Contract - Michelle Aguinaldo**  
Contract still pending for language revisions. Pricing for the contract is also being finalized. Hope to have contract executed by the end of the week.
4. **Update on Psych/Social Contract - Michelle Aguinaldo**  
Healthy Relationships California contract has been executed; will be clearing staff for facilities and working on scheduling classes.
5. **Job Center Update - Steven Tamayo**  
The option to piggy-back off of the HHSA contract for Job Center funding has been rejected by DPC. It did not meet 'same scope of work.' Will continue to explore other options for funding the job center and to provide funds for Workforce Partnership.

V. **NEW BUSINESS:**

A. **Informational**

1. **Psychosocial Contracts Additional Funding Request - Steven Tamayo & Michelle Aguinaldo**  
A funding request was presented to fund two new contracts for Psychosocial Educational Services with the National Conflict Resolution Center and the Urban League of San Diego. Measurable outcomes associated with the contracts were discussed.

B. **Action**

1. Approval of **Additional Funding for Psychosocial Contracts: MOTION** made and seconded (Duke/Frierson) to approve. **MOTION CARRIED TO APPROVE.**

VI. **OFF AGENDA:**

**Patricia Ceballos** - California Prison Industry Authority (CalPIA), Workforce Partnership and the Sheriff's Department worked collaboratively on the San Diego Employer Forum attended by the Governor. An explanation of the forum was given.

Commander Brown added that over 200 employers signed up to hire folks from us at the event. CalPIA will be providing a tour at Donovan to see how the janitorial program works there and also give us a CalPIA employee for up to a year, to assist in getting our program up and running and funded.

The Bridges Out of Poverty training is scheduled for October 10<sup>th</sup> and 11<sup>th</sup>.

**Steven Tamayo** - The CIVICS program received a Merit Award from the California State Association and Counties recognizing them for innovation and best practices in county government.

**Deputy Ramos** - Reentry Services has created a yearly training plan for professional staff for the facilities which include how to deal with critical incidents.

**ADJOURNMENT:** 1012 Hours  
**NEXT MEETING:** Tuesday, October 24, 2017 at 0900 hours  
Main Conference Room - Ridgehaven  
**Chair: Captain Duke**