

**INMATE WELFARE COMMITTEE MEETING
M I N U T E S
TUESDAY, AUGUST 28, 2018
0900 HOURS
RIDGEHAVEN, MAIN CONFERENCE ROOM**

ATTENDANCE

Voting Members Present:

A/S Ingrassia, DSB	Capt. Flynn, EMRF	Lt. Glick, SBDF
Cmdr. Clamser, DSB	Capt. Frierson, VDF	Christine Brown, RSD
Cmdr. Hernandez, DSB	Capt. Kneeshaw, SDCJ	Burma Dunn, Public Member
Capt. Duke, GBDF	Capt. Madsen, LCDRF	

Other Guests:

Capt. Pena, RMDF	Patricia Ceballos, RSD	Fatima Pia, MSB
Capt. Schroeder, DSD	Vincent Devera, MSB	Eunice Ramos, MSB
Lt. Buchanan, DSD	Josette Ford, OOC	Steven Tamayo, RSD
Sgt. Wilson, RSD	David King, RSD	Sanford Toyen, Legal
Michelle Aguinaldo, RSD	Rina Molina, MSB	

- I. **CALL TO ORDER:** Capt. Madsen called the meeting to order at 0901 hours.

- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Duke/Clamser) to approve the minutes dated June 26, 2018. **MOTION CARRIED TO APPROVE.** There was no meeting in July.

- III. **OLD BUSINESS:**

No Old Business to discuss.

- IV. **NEW BUSINESS:**
 - A. FY 17-18 4th Quarter Financial Report – Steven Tamayo
Jail Stores Commissary continues to maintain an overall growth. Total revenue saw an increase of 4%. E-Commerce generates nearly 40% of all revenue received. Gift packs saw an increase of 9% increase, and phone time saw an increase of 2%.

 - B. FY 17-18 Inmate Welfare Fund Year End Review – Steven Tamayo
A PowerPoint was presented on the Inmate Welfare Year End Review, expenditures and revenues, Inmate Welfare Programs Services and Supplies, and Funding Request Updates were displayed.

 - C. Welding Program – Patricia Ceballos
Ms. Ceballos outlined an idea for a new welding program to give inmates another skill upon release. She also showed a Youtube video detailing the product and the way it could benefit our reentry population.

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- D. Rock Mountain Funding Update – Captain Pena
Captain Pena presented a funding request to construct a staff dining room, which will house the Culinary Arts program and will also support installation of anti-climb fencing around the recreation yards.

V. **ACTION ITEMS**

- A. Approval of **FY 17-18 4th Qtr Financial Report**: **MOTION** made and seconded (Duke/Frierson) to approve the report as presented. **MOTION CARRIED TO APPROVE.**

VI. **OFF AGENDA:**

David King – Captain Duke asked me to provide some alternatives to the Ziploc bags utilized with coffee and other commissary items to help alleviate the Pruno problem in the facilities. Several alternative packages were presented for the committee to review. Additionally, Captain Frierson suggested that Food Services provided coffee with breakfast, and the packets of coffee could be removed from Commissary.

Sergeant Wilson – We have received the MOU from CALPIA for Healthcare Facilities Maintenance Program. Once it has been signed by the chain of command we can begin implementing it.

Christine Brown – Yellow Cab responded to the RFP for taxi service to the Mesa facilities. Medical has requested, once the S Phones are completely implemented, that we add some Keep On Person medications to Commissary to help reduce staffing time in passing out meds.

Burma Dunn – I have been working with Sgt. Wilson on obtaining fabric for the sewing program to help with teaching inmates to sew.

Captain Madsen – We will be starting a trial period with inmate workers being able to order from the Coffee Cart, and if successful will expand to IBH inmates. The Carpenters' Union came to speak with inmates through the Job Center. A former inmate has been hired as a barista and starts today.

VII. **ADJOURNMENT:** 1021 hours

NEXT MEETING:

CHAIR: Captain Duke
Tuesday, September 25, 2018
0900 Hours
Ridgehaven, Main Conference Room