

**INMATE WELFARE COMMITTEE MEETING
M I N U T E S
TUESDAY, MAY 22, 2018
0900 HOURS
RIDGEHAVEN, MAIN CONFERENCE ROOM**

ATTENDANCE

Voting Members Present:

A/S Ingrassia, DSB	Capt. Frierson, VDF	Lt. Glick, SBDF
Cmdr. Brown, DSB	Capt. Kneeshaw, SDCJ	Patricia Ceballos, RSD Burma
Cmdr. Clamser, DSB	Capt. Madsen, LCDRF	Dunn, Public Member
Capt. Duke, GBDF		

Other Guests:

Capt. Pena, RMDF	Dep. Thornton, CIVICS	Fatima Pia, MSB
Capt. Schroeder, DSB	David King, RSD	Steven Tamayo, RSD
Sgt. Wilson, RSD		Sanford Toyen, Legal

- I. **CALL TO ORDER:** Cmdr. Clamser called the meeting to order at 0900 hours.

- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Duke/Madsen) to approve the minutes dated April 24, 2018. **MOTION CARRIED TO APPROVE.**

- III. **OLD BUSINESS:**
 - A. **Health Care Service Assistant (HCSA) Program Update – Sgt. Wilson**

Sgt. Wilson gave an update on the CALPIA program at SDCJ. Participants met to formulate a plan for the deep cleaning. Currently, we are formulating the MOA with CALPIA. Workstations and classrooms have been identified, as well as IT equipment needs, span of control and workflow. Eleven inmates have been identified as possible participants in the program.

- IV. **NEW BUSINESS:**
 - A. **Informational**
 1. **Psychosocial Contact Additional Funding Request – Patricia Ceballos/Steven Tamayo**

Patricia outlined the current contract details with the Urban League of San Diego (ULSD). There was a misinterpretation of the contract process and requirements. County staff worked with ULSD to educate them on the Purchasing and Contract process and discussed the requirements of the Sheriff's Department. In order for ULSD to fulfill the reentry classes, and additional \$89,820 is needed.

2. **CIVICS Vehicle Funding Request – Sgt. Wilson/Dep. Thornton**
Dep. Thornton advised that Sheriff's Fleet found a 2 wheel drive, 15-passenger van for an estimated \$55,000. The committee discussed several options to meet the 4-wheel drive requirements, as well as 8-10 passenger capability. Dep. Thornton will work with Sheriff's Fleet to obtain quotes for two new vehicles, two trailers, and new portable toilets. CIVICS will brief the committee at a future date, once the vehicles have been procured and obtained.

A. **Action Items**

1. Approval of **Psychosocial Contact Additional Funding Request:** **MOTION** made and seconded (Brown/Duke) to approve. **MOTION CARRIED TO APPROVE.**
2. Approval of **CIVICS Vehicle Funding Request:** **MOTION** made and seconded (Brown/Duke) to approve funding up to \$250,000 for two vehicles, two trailers, and new portable toilets. **MOTION CARRIED TO APPROVE.**

V. **OFF AGENDA:**

Capt. Madsen – We had 90 inmates complete voter registration; 14 participants in the culinary arts program will be graduating on June 20th; LCDRF is having a Pathways to Success celebration on June 29th.

VI. **ADJOURNMENT:** 0933 hours

NEXT MEETING: **CHAIR: Captain Kneeshaw**
Tuesday, June 26, 2018
0900 Hours
Ridgehaven, Main Conference Room