

**INMATE WELFARE COMMITTEE MEETING
M I N U T E S
TUESDAY, APRIL 24, 2018
0900 HOURS
LAS COLINAS DETENTION AND REENTRY FACILITY, DTU CLASSROOM**

ATTENDANCE

Voting Members Present:

Cmdr. Brown, DSB	Lt. Buchanan, GBDF	Burma Dunn, Public Member
Cmdr. Clamser, DSB	Lt. Glick, SBDF	Christine Brown, RSD
Capt. Madsen, LCDRF	Lt. Hays, SDCJ	

Other Guests:

Capt. Pena, RMDF	Michelle Aguinaldo, RSD	Rina Molina, RSD
Sgt. Boorman, PTD	Patricia Ceballos, RSD	Fatima Pia, MSB
Sgt. Kamoss, DSB	Vincent Devera, MSB	Eunice Ramos, MSD
Sgt. Sipperley, SDCJ	David King, RSD	Steven Tamayo, RSD
Sgt. Wilson, RSD		

- I. **CALL TO ORDER:** Cmdr. Clamser called the meeting to order at 0902 hours.
- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Madsen/Glick) to approve the minutes dated February 27, 2018. **MOTION CARRIED TO APPROVE.** The March meeting was cancelled.
- III. **OLD BUSINESS:**

No old business to discuss.
- IV. **NEW BUSINESS:**
 - A. **Informational**
 1. **FY 17/18 3rd Quarter Financial Report – Steven Tamayo**
The 3rd Quarter Financial Report was presented, which showed that we are on track with anticipated expenditures and revenues.
 2. **RSD Additional Personnel Funding Request – Christine Brown/Michelle Aguinaldo**
Michelle Aguinaldo outlined the need for an additional three admin staff positions, to accommodate the increased workload in Reentry Services.
 3. **Healthcare Facilities Maintenance (HFM) Program – Sgt. Boorman/Sgt. Wilson**
A PowerPoint presentation was given outlining the Healthcare Facilities Maintenance Program that will be implemented at SDCJ. This program will teach inmates how to do specialized healthcare cleaning. Upon completion of the program, the inmate will have a certificate to present at a job interview, thus helping to prevent recidivism.

Inmate Welfare Committee Meeting

April 24, 2018

Page 2 of 2

A. **Action Items**

1. Approval of **FY 17/18 3rd Quarter Financial Report**: MOTION made and seconded (Flynn/Madsen) to approve. **MOTION CARRIED TO APPROVE.**
2. Approval of **RSD Additional Personnel Funding Request**: MOTION made and seconded (Burma/Madsen) to approve. **MOTION CARRIED TO APPROVE.**

V. **OFF AGENDA:**

Christine Brown – The Assistant Manager position has posted, so hopefully we can fill that as soon as possible.

Capt. Madsen – Last week, Kathleen our landscaper, was attacked by bees. She sustained 30 bee stings and was treated at a hospital. She has since returned to work. LCDRF recently passed the County's health inspection.

Cmdr. Brown – The ovens in Food Services will be offline from approximately May 11 through the middle of June, to allow for new ovens to be installed. This will affect the bakery program and we are currently looking at possibilities for relocation.

VI. **ADJOURNMENT:** 0945 hours

NEXT MEETING:

CHAIR: Captain Duke
Tuesday, May 22, 2018
0900 Hours
Ridgehaven, Main Conference Room