

**INMATE WELFARE COMMITTEE MEETING
M I N U T E S
TUESDAY, FEBRUARY 27, 2018
0900 HOURS
RIDGEHAVEN, MAIN CONFERENCE ROOM**

ATTENDANCE

Voting Members Present:

Cmdr. Brown, DSB	Capt. Duke, GBDF	Sgt. Villa, SBDF
Cmdr. Ingrassia, DSB	Capt. Flynn, SDCJ	Christine Brown, RSD
Capt. Clamser, EMRF	Capt. Madsen, LCDRF	

Other Guests:

Capt. Pena, RMDF	Vincent Devera, MSB	Fatima Pia, MSB
Sgt. Wilson, RSD	Josette Ford, OOS	Eunice Ramos, MSD
Deputy Thornton, EMRF	David King, RSD	Dean Spotts, Data Services
Michelle Aguinaldo, RSD	Eden Molina, RSD	Steven Tamayo, RSD
Claudia Castro, RSD	Michelle Peña, RSD	Sanford Toyen, Legal
Patricia Ceballos, RSD		

- I. **CALL TO ORDER:** Capt. Pena called the meeting to order at 0900 hours. Acting Assistant Sheriff congratulated David King on his 10 years of service to the County.
- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Madsen/Duke) to approve the minutes dated January 23, 2018. **MOTION CARRIED TO APPROVE.**
- III. **GUEST INTRODUCTION:** Steven Tamayo introduced Staff Accountants Eden Molina and Claudia Castro. David King introduced Storekeeper Michelle Peña.
- IV. **OLD BUSINESS:**
 - A. **Discussion**
 1. **S Phone Update – David King**

The S Phone ordering app is running smoothly. Inmates are receiving accurate orders and orders have increased overall since the implementation. Capt. Clamser advised that an additional 120 phones have been ordered to distribute among SDCJ, VDF, EMRF, and GBDF.
- V. **NEW BUSINESS:**
 - A. **Informational**
 1. **FY 18/19 Inmate Welfare Fund Budget – Steven Tamayo**

The proposed Inmate Welfare Fund Budget was presented for the upcoming FY 18/19, which includes a new delivery truck.
 2. **RMDF Funding Request – Inmate Telephone and Video Visitation Cubicles – Capt. Pena**

Captain Pena gave a presentation on the need to replace the telephone and video visitation cubicles at Rock Mountain. The proposed cubicles are currently in use at Las Colinas.

B. Action Items

1. Approval of **FY 18/19 Inmate Welfare Fund Budget**: **MOTION** made and seconded (Brown/Clamser) to approve. **MOTION CARRIED TO APPROVE.**
2. Approval of **RMDF Funding Request – Inmate Telephone and Video Visitation Cubicles**: **MOTION** made and seconded (Flynn/Madsen) to approve up to \$100,000 to purchase the cubicles. **MOTION CARRIED TO APPROVE.**

VI. OFF AGENDA:

Deputy Thornton – Presented a PowerPoint demonstrating the need for a 4x4 vehicle for the CIVICS program and requested funding.

Christine Brown – The presentation for the CALPIA Janitorial Project will be given next month.

VII. ADJOURNMENT: 0945 hours

NEXT MEETING:

CHAIR: Captain Schroeder
Tuesday, March 27, 2018
0900 Hours
Ridgehaven, Main Conference Room