

**INMATE WELFARE COMMITTEE MEETING
M I N U T E S
TUESDAY, FEBRUARY 26, 2018
0900 HOURS
RIDGEHAVEN, MAIN CONFERENCE ROOM**

ATTENDANCE

Voting Members Present:

A/S Ingrassia, DSB	Capt. Duke, GBDF /FAC 8	Capt. Madsen, LCDRF
Cmdr. Brown, DSB	Capt. Flynn, EMRF	Lt. Kamoss, SBDF
Cmdr. Clamser, DSB	Capt. Kneeshaw, SDCJ	Christine Brown, RSD
Cmdr. Maryon, DSB	Capt. Lovelace, VDF	Burma Dunn, Public Member

Other Guests:

Capt. Buchanan, DSD	Dane Gapuz, RSD	Fatima Pia, MSB
Capt. Frierson, MSD	Bridget Hanagan, RSD	Eunice Ramos, MSB
Patricia Ceballos, RSD	David King, RSD	Steven Tamayo, RSD
Josette Ford, OOS	Kathy Myers, RSD	

- I. **CALL TO ORDER:** Capt. Lovelace called the meeting to order at 0900 hours.
- II. **INTRODUCTION:** Supervising Correctional Counselor Bridget Hanagan
- III. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Duke/Flynn) to approve the minutes dated January 22, 2019. **MOTION CARRIED TO APPROVE.**
- IV. **OLD BUSINESS:**
 - A. Revised FY 2018-2019 2nd Quarter Financial Report – Steven Tamayo
Due to errors in the formulas, we needed to make changes to accurately reflect revenues and expenditures.
- V. **NEW BUSINESS:**
 - A. FY 2019-2020 Inmate Welfare Fund Budget – Steven Tamayo
Steven Tamayo presented the proposed budget for the next fiscal year. We are facing a 7% decrease in expenditures and 9% decrease in revenue.
 - B. Stepping Up Program – Bridget Hanagan and Kathy Myers
Ms. Hanagan gave an informative presentation of two components of the Stepping Up Program, to include PROGRESS and the Sheriff's Supporting Individual Transitions (S-SIT). There have been great results in PROGRESS with connecting participants to community programs, families, and sober living facilities.
- VI. **ACTION ITEMS:**
 - A. Approve Revised FY 2018-2019 2nd Quarter Financial Report: **MOTION** made and seconded (Clamser/Madsen) to approve the revised report. **MOTION CARRIED TO APPROVE.**
 - B. Approve FY 2019-2020 Inmate Welfare Fund Budget: **MOTION** made and seconded (Duke/Clamser) to approve the revised report. **MOTION CARRIED TO APPROVE.**

VII. **OFF AGENDA:**

Christine Brown – We received examples of a commercially produced hijab and a prayer rug. The use and operational impacts of these items were discussed.

Steven Tamayo – The taxi cab contract has been awarded to Yellow Cab; each ride will cost \$34 from the Mesa and Las Colinas. We still have not found any equipment to repair the press and the cutter will cost approximately \$25,000 to replace.

VIII. **ADJOURNMENT:** 1005 hours

NEXT MEETING:

CHAIR: Captain Buchanan
Tuesday, March 26, 2019
0900 Hours
Ridgehaven, Main Conference Room